

Sampling protocol

for geographical origin reference samples

LUFA-ITL GmbH, Kiel (Germany)



Client	Send samples & invoice for sampling cost to:
Customer No:	
Name:*	AGROLAB LUFA GmbH
Address:*	Dr. Hell-Str. 6, 24107 Kiel
Phone:*	+49 431 1228-0 (Zentrale)
E-Mail:*	CRMKielfood@agrolab.de

Producer/Farmer of fruit/vegetable:
Name:
Address:
Phone / E- Mail:

Place of sampling	Address, geographical description of location as precise as possible (GPS data)	
Address of location (sampling) obligatory fields 1 form per sample	GPS co-ordinates:	
	Please tick: <input type="checkbox"/> open field <input type="checkbox"/> foil tunnel <input type="checkbox"/> glass house ----- <input type="checkbox"/> Organic production	

Always take a new protocol for each new location! Take 3 different subsamples from this location, collected each in a separate plastic bag, tightly closed and labelled properly. The samples should be sent in stable box (cooled if sensitive) by UPS or DHL EXPRESS to the lab the same day!

Sub sample	Your Sample Identifier	Product / amount (volume)	Lab code (filled in by lab)
P 1			
P2			
P3			

Total sampling time (for this location)	:	(h:min)	
Travelling: lab or previous location → here	:	(h:min)	km
Travelling: final location → lab	:	(h:min)	km

Date:	Sample taker (AGROLAB)*	For Producer *

Name (print letters)		
Signature:		

*With your signatures you confirm that the sampling /labelling has been conducted with your agreement and in full accordance to good sampling practice, and that the data given in this protocol are correct.

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General Information for sample collection for geographical origin control

Please read and follow the following instructions carefully:

1. Use clean/new sample containers e.g. plastic bags, Zip-bags, Screw-cap containers
2. Do not wash/peel the samples, any adhering soil can be removed by brushing carefully.
3. Minimum amount shall be 250 g per sample, if available (per sub sample). It is important, that the samples are representative for the field.
4. Define the **geographical position** preferentially by GPS data (latitude/longitude) as precise as possible, **where you harvested** the sample! It must be the place, where the fruit/vegetable was grown, not the address of a warehouse, your office or shop !
5. Take at least 3 x 3 samples within the area you defined as the geographical "reference" area.
6. Clearly designate the samples with location and sample identifier:
E.g. tomatoes harvested on a field close to Vicenza (GPS Location) called "A" / sample #1 / subsample #1: so the bag could show on the label:

Pomodori
Sample # A. 1. 1
25.8.16 FM

It must be well readable and the ink you use shall be wipe-proof. The bags have to be closed tightly (seal or clamps, adhesive tape).

Put the bags together with the completely filled and signed sampling protocol in a stable card box or transport container, fill empty space by air-foil, crushed paper, styrofoam chips to prevent any mechanical damages and address it to the lab (e.g. AGROLAB LUFA GmbH).

7. For sensitive fruit and vegetable samples consider shipment in an insulated box and add cooling blocks (-20°C). Place the elements underneath and over the samples, but avoid direct contact with the samples (paper layer)
8. For further questions please call us:

Stamp / Business Card